

# **BrisDoc Our Voice Survey FAQs**

## What is the Our Voice survey?

Our Voice is our annual survey where we feed back on our experiences working at BrisDoc. All feedback is invaluable and serves as one of the most crucial tools for shaping the future and direction of our organisation. Our Voice is our opportunity to express our thoughts, experiences, and suggestions; impacting the collective journey we are all on. Our Voice is an important exercise that enables us to see how we're doing as an organisation, and where we need to improve. The feedback will establish our workforce priorities going forward; especially around culture, wellbeing, and equality, diversity, and inclusion, and can help to inform procurement exercises.

#### How long is the survey open for?

The Our Voice survey opens on Monday 9th September and closes Sunday 29th September.

#### Who can complete the survey?

All co-owners including Bank colleagues are encouraged to complete the survey. Selfemployed colleagues are ineligible and new starters who have been with BrisDoc for less than 3 months won't be able to complete Our Voice this year.

### How long does the survey take to complete?

Your feedback has been heard and the survey is shorter this year. It should take 10mins to complete, and you manager will support and enable you to set aside time to complete the survey in one go (answers cannot be saved until final submission). Please do try to complete the survey within working hours, as compensation is not offered for completing it outside of this. If you're struggling to find time to complete the survey, have a chat with your manager. We recognise there are lots of staff surveys – local and national (e.g. the national NHS staff survey) – but please do prioritise Our Voice.

#### Is the survey anonymous?

Our Voice is run by an external company called Learnership – at any point, BrisDoc does not have access to, nor ever receives, identifiable survey data. Protecting anonymity is extremely important and Learnership employs many measures to ensure no responder is identifiable.

Equality and diversity monitoring data is collected but no reports on any characteristic will be produced if there are less than 5 responses. This is to ensure no responder is identifiable through their personal data.

The only way a responder could be identified is if they include identifiable or specific details in their free text question responses – and these will not be shared widely with all co-owners. Anonymised quotes from the free text data may be used in future BrisDoc communications and marketing materials – however the removal of these can be requested anonymously through the <u>Suggestions Box</u> on Radar or by emailing <u>workforcesupport@brisdoc.org</u>



#### Which role and team do I choose?

If you have multiple roles, please choose your primary role, and then choose your team for that primary role. The teams are listed as below:

Severnside IUC – Operational	IUC Operations Team - Andrew Mellor
	IUC Operations Team - Hollie Gage
	IUC Operations Team - Hesham Elhalabi
	IUC Operations Team - Julie Marshall
	IUC Operations Team - Katy Tayler
	IUC Operations Team - Natalie Ryan
	IUC Operations Team - Nickola Walshaw
	IUC Operations Team - Aimee Henley
	IUC Operations Team - Sarah Eaton
	IUC Operations - Management Team
	IUC Operations – Other
Severnside IUC – Clinical	IUC Weekday Professional Line
	IUC Out Of Hours
	IUC Mental Health IAP
	IUC Clinical Leadership Team
Practice Services – Clinical & Operational	Broadmead Medical Centre
	Charlotte Keel Medical Practice
	Homeless Health Service
Business Services & Corporate Leadership	Corporate Leadership
	Business Services
	Digital & Projects Team
	Facilities Team
	Governance Team
	People, Payroll and Finance
	Teams
	Rota Team
	Business Services – Other

#### What will be done following the Our Voice survey?

We will receive extensive reports at organisational, service, and team level from Learnership. Managers will be supported by the People team to interpret the data and form action planning based on the feedback. The data will also inform our BrisDoc organisational strategy and future development initiatives.

#### I'm a Manager, will I get a team report?

Every team with more than 5 members will receive a team-level report. Any teams under 5 members will not receive a report, or may be combined with an adjacent team to produce a report. This is to protect the anonymity of responders.

#### I have more queries, who can I contact?

Contact <u>workforcesupport@brisdoc.org</u> with any queries, or if you would like to feedback anonymously about the survey, use the <u>Suggestions Box on the Our Voice webpage</u>.